



GUSHKARA MAHAVIDYALAYA

[NAAC Re-accredited 'A' Grade Degree College]

[Affiliated to the University of Burdwan]

Estd.: 9th August, 1965

P.O. GUSHKARA, DIST. PURBA BARDHAMAN, PIN 713128, W.B.

Website: www.guskaramahavidyalaya.org

www.gushkaramahavidyalaya.ac.in

&

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VISION OF THE COLLEGE

The vision of Gushkara Mahavidyalaya is to emerge as one of the leading academic Institutions in the region where knowledge and skill complement each other and competence leads to confidence among the prime beneficiaries, that is, the students.

“তাহাকেই বলি শ্রেষ্ঠ শিক্ষা যাহা কেবলমাত্র তথ্য পরিবেশন করে না,

বিশ্বসত্তার সঙ্গে সামঞ্জস্য রেখে মানুষের জীবনকে গড়ে তোলে”

- রবীন্দ্রনাথ ঠাকুর

**General Rules and Information regarding Admission
in 1st Semester – 2021**

Gushkara, the Place

Gushkara is a sprawling Municipal town in the northern part of Burdwan Sadar Subdivision. To the north of Gushkara lies Santiniketan where poet Rabindra Nath Tagore spent most of his creative years. The district town of Burdwan is to the south of Gushkara which is flanked on the east by Bhatar and Mangalkote and on the west by Jangalmahal. Kunur, the major tributary of the river Ajay, flows through the town. Archaeological findings have established that human habitation in the area surrounding the confluence of Ajay and Kunur dates back to at least three thousand years. Gushkara is now an important rail station in the Burdwan-Sahebganj loop line. It is situated at a distance of 128 km. from Kolkata.

GUSHKARA MAHAVIDYALAYA

Thanks to the missionary zeal of the eminent academician late Rakhahari Baksi and generous support from the prominent citizens of the locality, Gushkara Mahavidyalaya was founded on the 9th of August, 1965. The college campus, covering an area of 7.7 acres was donated mostly by Gushkara P.P. Institution. It is situated close to the banks of the river Kunur.

Gushkara, Galsi, Mangalkote, Ausgram and Bhatar constitute the catchment area of the college. By virtue of road and rail communications, a large number of students from such far-flung areas as Durgapur, Katwa, Memari, Bolpur and Bardhaman flock to the college for pursuing their studies leading to Bachelor's degree in various disciplines.

Bringing the fruits of higher education to an agrarian belt has been a primary aim of the college since its inception. No wonder then that a sizable section of the students of the college are first generation learners belonging to Scheduled Caste, Schedules Tribe and Minority Communities.

Gushkara Mahavidyalaya is affiliated to the University of Burdwan. The Institution offers UG courses in Arts, Science and Commerce. At present there is provision for teaching seventeen subjects out of which fifteen, Bengali, Economics, English, Geography, History, Philosophy, Political Science, Sanskrit, Botany, Chemistry, Mathematics, Nutrition, Physics, Zoology & Accountancy are taught at the Honours level. In addition, General courses for the above-mentioned 15 subjects, Music and Physical Education are also offered. The College also offers Post Graduation Course in Bengali and Certificate Course in Yoga. The college will soon open a Study Centre under the aegis of Netaji Subhas Open University.

Teachers & Staff Code of Conduct

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(4) If an employee, being present at the place of his duties, abstains or absents himself from work without permission of the appropriate authority or refuses to work at any time during the prescribed hours of work on any day, he shall, in addition to being liable to such disciplinary action as may be taken against him for dereliction of duty, be deemed to be absent without leave for such day and shall not be entitled to draw any pay or allowances for such day.

Sec. 39 (L & NT) (1)(a) Every employee of the college shall be subject to disciplinary measures (a) for reasons of—

- (i) violation of any term or condition of service,
- (ii) neglect of duty,
- (iii) violation of orders regarding attendance and office discipline,
- (iv) misappropriation and defalcation of funds,
- (v) insubordination or disregard or violation of the orders of the superior authority,
- (vi) conviction by a court of law for an offence involving moral turpitude,
- (vii) taking of illegal gratification,
- (viii) tampering with official records, and
- (ix) any other misconduct which, in the opinion of the Governing Body of the college, calls for disciplinary action.

(b) The Governing Body of the college shall be competent to impose such penalties upon the employee as it may deem fit in consideration of the gravity of the case mentioned in sub-paragraph (a), with any or more of the following,—

- (i) suspension,
- (ii) censure,
- (iii) withholding of increment(s) or promotion,
- (iv) recovery from pay of the whole or part of any pecuniary loss caused to the college by the employee,

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cerned together with a statement of the facts considered while passing orders on the cases. The employee charged may put in a written statement of his defence for which he shall be given thirty days' time from the date of receipt of charge-sheet alongwith documentary evidence, if any. Upon receipt of the statement of defence from the employee or at the expiry of the period allowed for submission of his statement of defence, the authority concerned may, after examination of relevant facts and on consideration of the circumstances, either drop the case or decide to proceed further. If it is decided to proceed further, a formal enquiry shall be held informing the employee concerned of the penalty provisionally proposed to be taken against him and asking him to be present at the enquiry thereat, if he so desires, to produce further evidence in support of his defence. The authority concerned shall thereafter take decision on the findings of the enquiry. If, however, it is decided to impose the penalty, other than what was communicated to the employee at the stage of the formal enquiry, another opportunity shall be given to him to submit a written statement against imposition of the other penalty/penalties within fifteen days from the date of receipt of the above communication by him in this respect and if considered necessary, a fresh enquiry shall be made and the evidence of such enquiry shall be taken into account before final orders are passed. In all cases principles of natural justice shall be followed and the employee shall be given adequate opportunities to defend his case.

Provided that no pleader or agent shall be allowed to appear at the enquiry on behalf of the college or the employee concerned.

(b) An employee who is removed or dismissed from service shall not draw any pay or allowances from the date of such removal or dismissal is ordered to be effective.

(c) The order of removal or dismissal from service shall not be given retrospective effect with reference to the date of the orders.

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- (v) reduction to a lower stage in the time-scale of pay for a specified period with further direction whether or not the employee will earn increment(s) or pay during the period of such reduction,
- (vi) reduction to a lower time-scale of pay, grade, post or service with or without further directions regarding conditions of restoration, including protection of his seniority and pay on such restoration, to the grade, post or service from which the employee was reduced,
- (vii) premature retirement,
- (viii) removal or dismissal from service.

Explanation : I

The termination of employment shall not, in the following cases, be treated as removal or dismissal from service of—

- (a) a person appointed on probation during or at the end period of probation in accordance with the terms of appointment; or
- (b) a temporary employee on the expiry of the period of his appointment; or
- (c) a person engaged on contract in accordance with the terms of his contract.

Explanation : II

Premature retirement means that the Appointing Authority may get the employee retired compulsorily as a measure of punishment before he has attained the age of sixty years.

Explanation III

Stoppage of any increment of an employee next above the efficiency bar in the time-scale of his pay on the ground of his unfitness to cross the bar shall not amount withholding of increments or promotion within the meaning of this Statute.

(2)(a) In all cases of imposition of penalties the grounds on which it is proposed shall be reduced in the form of definite charge or charges and communicated to the employee.

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(d) An employee under suspension shall be entitled to get subsistence grant as prescribed by the State Government in this behalf for their employees.

(e) When the suspension of an employee is held to have been unjustifiable or not wholly justifiable, or when an employee who had been suspended, removed or dismissed from service is reinstated, the competent authority shall grant to him for the period of his absence from duty—

- (i) if he is honorably acquitted, all financial benefit including promotion due, if any, as if he had not been suspended, dismissed or removed.
- (ii) if otherwise, such proportion of pay and allowances as the authority concerned may prescribe.

(f) In a case falling under clause (i) of sub-paragraph (e), the entire period of absence from duty shall be treated as the period spent on duty. In a case falling under clause (ii) of that sub-paragraph, the relevant period may be treated as on duty or leave as the authority concerned may direct.

(g) The amount of subsistence grant or proportion thereof, if any, already drawn shall be deducted from the pay and allowances which may be granted under this Statute.

(3) An employee aggrieved by an order imposing upon him any penalty or penalties specified in sub-paragraph (b) of paragraph (1) may prefer an appeal to the Governing Body of the college within thirty days from the date of receipt of the order imposing the penalty or penalties. The Governing Body shall, on receipt of the appeal, examine it threadbare and take a decision in the matter :

Provided that if the concerned employee is not satisfied with the decision taken by the Governing Body, he may prefer an appeal to the Vice-Chancellor of the University within thirty days from the date of communication to him of the decision taken by the Governing Body. The appeal shall be decided and disposed of by the

Executive Council of the University within ninety days in the manner as it may consider expedient and the decision taken by it shall be final.

St. 31 (L & NT) The Principal shall maintain and keep an up-to-date Age Register in respect of all employees of the college in which he shall enter—

- (a) the name and designation of every employee,
- (b) the date of his birth,
- (c) the date of his first appointment under the college,
- (d) his age on the date of such appointment,
- (e) the date on which he is due to retire, and
- (f) remarks, if any.

Explanation :

All entries relating to the age of an employee of the college shall be made on the basis of his age as recorded in his Matriculation, School Final, Higher Secondary or Madhyamik Examination Certificate or the certificate of any such First Public Examination, as the case may be, passed by him :

Provided that where an employee has not passed any of the aforesaid examinations, the Governing Body of the college shall decide in each particular case the basis on which the date of birth of the concerned employee is to be recorded.

St. 32 (L & NT) With a view to maintaining uniformity, the Executive Council shall prescribe the annual list of holidays to be followed by the colleges, other than the Government colleges.

St. 33 (L & NT) A Service Book containing the service records in respect of every employee of the college shall be maintained in Form No. 3 appended to these Statutes and the Principal of the college shall be responsible for its up-dating and proper maintenance.

St. 34 (L & NT) (1) In any case not expressly provided for in these Statutes, the Governing Body of the college may obtain such directions from the University as may be deemed necessary in the special circumstances of the case.

(2) If any controversy arises in interpreting any of the provisions of these Statutes, the matter shall be referred to the University for interpretation and the decision of the Executive Council in this regard shall be binding on all concerned.

COURSE OF STUDIES

The courses of studies and combination of subjects offered are listed below. These will be taught as per Choice Based Credit System (CBCS) with six semesters.

B.A. HONOURS - DAY SECTION

(Three Years Degree Program)

Hons. with respective Generic Elective Courses for Honours

Honours	Generic Elective (Any One)
Bengali	English, Philosophy, Political Science, History, Sanskrit, Music, Economics
Economics	Mathematics
English	Bengali, Philosophy, Political Science, History, Sanskrit, Music, Economics

Geography	Bengali, English, Political Science, Philosophy, Economics, Sanskrit, Music, History
History	Bengali, English, Political Science, Philosophy, Economics, Sanskrit, Music
Philosophy	Bengali, English, Political Science, History, Economics, Sanskrit, Music
Political Science	Bengali, English, History, Philosophy, Economics, Sanskrit, Music
Sanskrit	Bengali, English, Political Science, Philosophy, Economics, History, Music

B.A. GENERAL - DAY SECTION

(Three Years Degree Programme)

Choose one from each group as Core Course

GROUP-A	GROUP-B
Bengali, English, Geography, Music, Philosophy	Economics, History, Physical Education, Political Science, Sanskrit

B.Sc. HONOURS - DAY SECTION

(Three Years Degree Programme)

Generic Elective Subjects of Honours Subject

Honours	Generic Elective
Botany	Chemistry
Chemistry	Mathematics
Mathematics	Chemistry
Nutrition	Chemistry
Physics	Mathematics
Zoology	Chemistry

B.Sc. General - DAY SECTION

(Three Years Degree Programme)

GROUP	CORE COURSE
'A'	Physics, Chemistry and Mathematics

‘B’	Chemistry, Botany and Zoology
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B.Com. Honours - DAY SECTION
(Three Years Degree Programme)
1st Semester

Honours	Core Course	Generic Elective	AECC
Accountancy	(1) Financial Accounting (2) Business Management	Business Mathematics	ENVS

B.Com. General - DAY SECTION
(Three Years Degree Programme)
1st Semester

Core Course	Language	AECC
(1) Financial Accounting (2) Business Management	English	ENVS

B.A. GENERAL - MORNING SHIFT
(Three Years Degree Programme)

Choose any one from both the Pool	
Pool – A	Pool – B
Bengali, Philosophy, English	History, Sanskrit, Pol.Sc.

N.B. All B.A., B.Sc & B.Com (Hons. & Gen.) students must compulsorily study ENGLISH and ENVIRONMENTAL STUDIES in the 1st Semester.

Above mentioned matters are subject to change as per the regulations of the University of Burdwan

Computation of Merit Point

For Merit Lists of Honours subjects the merit point will be calculated by addition of **E + H**.

Where,

E = 40% of the percentage obtained in the Madhyamik or equivalent exam (excluding the marks obtained in the Additional Subject) + 60% of the percentage obtained in Uccha Madhyamik or equivalent exam (including at least one language subject)

[In case of applicants with 4 subjects in Uccha Madhyamik or equivalent exam, marks obtained in the language subject will be considered twice to get a total of five subjects]

[Marks obtained in Environmental Studies/Science will not be considered for calculation of the total of Uccha Madhyamik or equivalent exam]

H = Marks obtained in Hons. Subjects in Uccha Madhyamik or equivalent exam. while applicants applying for Honours subjects in Arts, who don't have the subject in the Uccha Madhyamik or equivalent exam, highest marks obtained in the language subjects will be considered.

IMPORTANT RULES & INFORMATION

- Applicants who have passed the H.S. or equivalent examination in 2021, 2020, 2019 & 2018 can apply online for admission.
- To avail of reservation facilities provided for by the government under the SC, ST, OBC-A, OBC-B, PwD categories, certificate provided by Government approved competent authority must be submitted.
- After online admission (provisional) and online payment of fees, candidates have to bring a copy of online application form along with the originals of the relevant documents (noted below) for verification. The online application form must be submitted to the college authorities along with the self-attested photocopies of the following documents –
- Admit Card & Marksheet of Class Xth Examination and Admit Card of Class 12th (10+2) Examination, Marks Sheet of Class 12th Examination, School Leaving Certificate, SC/ST/OBC-A/OBC-B/PwD certificate (if applicable).
- After admission to the 1st Semester the student has to fill up the University of Burdwan's Online Registration-cum-Enrollment Form subject to the relevant notice issued by the College.

TUITION AND OTHER FEES PAYMENT

Students can deposit fee every working day at Day Section and Morning Shift. Monthly fee must be deposited every month. As per the University Rules whole course must be completed within successive three (3) years.

COMPUSLORY ATTENDANCE

Students' class attendance will be evaluated as per the University of Burdwan's CBCS (see below for details)

LIBRARY & BOOK BANK

The college libraries (Day section & Morning shift) are well equipped and computerized to cater to the needs of the students. At the libraries students can access various journals. There are also two reading rooms. Science & Arts departments run departmental seminar libraries for Honours students. Students are not allowed to retain the books for than 2 weeks. A fine will be imposed if the books are not returned within 28 days. There is also the provision for book bank facility for the needy and meritorious students. Students are also allowed to avail overnight issue of books. All students are required to return the books before the filling up the form for final examination.

FREESHIP AND SCHOLARSHIP

Limited number of free studentships is available for meritorious and poor students with regular attendance. Students belonging to SC/ST/PwD/Minority Community and Girl students are entitled to get Govt. scholarship. Meritorious students can also enjoy National Loan Scholarship. Students of this institution are free to apply for various scholarships offered by private trust/foundations. There is also provision of Student's Aid Fund facility in the college.

All the students can avail the Student Credit Card Scheme Sponsored by the Govt. of West Bengal.

STUDENTS' COUNCIL

Every student of the college is a member of the Students' Council. Its aim is to promote academic, scientific, cultural and social interest and outlook among the students. Further it is tasked with promoting discipline, sense of responsibility, integrity and brotherhood among the students. It bears the important responsibility

of safe-guarding the democratic rights and encouraging participation in fighting against obscurantism, secessionism, communalism, obscenity and to work for the cause of social justice.

NSS AND NCC ACTIVITY

National Service Scheme is an education extension programme. It is associated with various types of social work like a forestation, removal of garbage, adult and continuing education, organization of blood donation camp, development and maintenance of medicinal plant etc. The college has two units of NSS. All students are encouraged to associate themselves with NSS activities of the college. The college tries to impart value education through NSS and NCC activities. Regular seminars and camps are organized.

The college boasts of having one NCC unit, for both boys and girls. The NCC cadets observe all important events like College Foundation Day, Independence Day, Republic Day, Netaji's Birthday etc. in the college. The cadets of this Mahavidyalaya regularly get chance to participate in the Republic Day Parade in Delhi. All students are free to join the NCC unit of the college.

HOSTEL FACILITY

The college has two hostels, one Vivekananda Chhatrabas for SC/ST boys and the other Nibedita Chhatrinibas for girl students. Students will get preference to stay in the hostel on the basis of merit and distance. Vivekananda Chhatrabas can accommodate 30 students.

Nibedita Chhatrinibas for girls' students can accommodate 60 students.

PHYSICAL EDUCATION

At Gushkara Mahavidyalaya Physical Education is taught as a general subject. Physical Education department organizes coaching camps from time to time. The college has two well protected play grounds in the college.

YOGA

A Six months Certificate Course in Yoga has been introduced from the academic session 2018-19.

MULTI-GYM

The college has a well-organized Multi-Gym. Students can avail this facility at minimum cost.

COMPUTER EDUCATION

There are separate computer laboratories for the students of Mathematics, Commerce & Geography Depts.

CANTEEN

A clean canteen is situated within the college campus.

KANYASHREE CLUB

Established under the directive of the Government of West Bengal this Club organizes awareness programmes to encourage the continuation of education for girls. One of its thrust areas is to cure society of the social ill that is child marriage.

GRIEVANCE REDRESSAL CELL, SEXUAL HARRASSMENT PREVENTION CELL & ANTI RAGGING CELL

Students can submit their complaints or opinions regarding any college-related issue at the Grievance Redressal Cell. The college also has an Anti-Ragging and a Sexual Harassment Prevention Cell. In this case students can hide their name and identities.

CODE OF CONDUCT FOR THE STUDENTS

- i) Students are expected to be well-behaved and amenable to discipline and not to do anything that interferes with the progress of students or with the harmonious and quiet atmosphere of the College.
- ii) Students are expected to treat members of the staff and their fellow students with courtesy both in and outside the College.
- iii) When assembled, every class must consider itself responsible for the conduct of its members.

- iv) Students must not enter or leave the class without the permission of the teacher.
- v) Students are not to enter the Principal's room without his permission. Not more than one student is to enter at a time.
- vi) Students must not create any disturbance in the classes, Principal's office, examination hall or during College and G.B. Meetings and functions in any way. Loitering in the corridors is strictly prohibited. 21
- vii) Noisy and disorderly conduct in the College premises, impersonation at roll call, using unfair means at Examinations, defiance of Authority and of Teachers, damaging and defacing of College property are serious offences and will be severely dealt with.
- viii) Students must obey the directives of the Principal issued from time to time according to the exigencies of circumstances.
- ix) Students must not do anything that constitutes a breach of discipline under the University regulations.
- x) The Principal holds the authority to strike off the roll of a student or expel a boarder from the hostel as and when he deems it fit and proper.
- xi) Students are not allowed to approach, either individually or in a group, any member of the high Government Officials or Governing Body except with the prior permission of the Principal in writing, they are also not permitted to submit any petition or representation to the G.B, or any member thereof, or high Govt. Official except through the Principal.
- xii) The College has set a Grievance Redressal Cell. Students can seek Proper Redressal for their genuine grievances under the guideline.

**DRAFT OUTLINE OF THE SEMESTER WISE COURSE STRUCTURES OF
B.A./B.Sc./B.Com. UNDER THE CHOICE BASED CREDIT SYSTEM (CBCS)**

Under the CBCS there are broadly two course structures-

- Honours Course &
- General Course.

The main components of the courses are as follows:

1. Core Course (CC): A course, that should compulsorily be studied by a candidate as core requirement is termed a core course.
2. Elective Course (EC): Generally a course, which can chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill, is called an Elective Course.
 - 2.1 Discipline Specific Elective (DSE) Course: A course, which may be offered by the main discipline/ subject of study, is referred to as Discipline Specific Elective.

2.2 Generic Elective (GE) Course: An elective course, chosen generally from an unrelated discipline/ subject of study with an intention to seek an exposure, is called a Generic Course.

N.B. - A Core Course, offered in a discipline/subject, may be treated as an elective by other discipline/subject and vice-versa and such electives may also be referred to as Generic Elective.

2.3 Dissertation/Project: An elective course, designed to acquire special/advanced knowledge, is termed as dissertation/project. This is considered as a special course involving application of knowledge in solving/analysing/exploring a real-life situation/difficult problem. A dissertation/project work will be of 6 credits. A dissertation/project work may be given in lieu of a Discipline Specific Elective.

3. Ability Enhancement Courses (AEC): The Ability Enhancement (AE) Courses may be of two kinds - Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC).

3.1 AECC: These are the courses based on the contents that lead to knowledge enhancement and consist of Environmental Studies & English/MIL Communication. These are mandatory for all disciplines.

3.2 SEC: SECs are value-based and/or skill-based and are aimed at providing hand-on-training, competency, skill etc. It will be minimum 2 for Honours Courses and 4 for General Courses. These may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge would contain both theory and lab. /hands-on-training/field work. The main purpose of these courses is to provide the students life-skill in hands-on-mode so as to increase their employability.

Practical/Tutorial: One each with every Core, Discipline Specific and Generic Elective Paper.

Course Structure (Honours & General)

Course Components	B.Sc.		B. Com		B.A.	
	Hons.	Gen.	Hons.	Gen.	Hons.	Gen.
Core Course (CC)	14	12*	14	12*	14	12*
Discipline Specific Elective (DSE) Course	4	6	4	4	4	4
Generic Elective (GE) Course	4	--	4	2	4	2
Ability Enhancement Compulsory Course (AECC)	2	2	2	2	2	2
Skill Enhancement Course (SEC)	2	4	2	4	2	4

*including Language course

An Under-graduate Honours Degree in a discipline may be awarded if a student completes 14 core papers in that discipline, 4 papers each from a list of DSE and GE respectively, 2 papers in AECC and minimum 2 papers in SEC.

An Under-graduate General Degree in Science may be awarded if a student completes 4 core papers each in three disciplines of choice, 2 papers each from a list of DSEs based on the three disciplines of choice selected above, 2 papers in AECC and minimum 4 papers in SEC.

An Under-graduate General Degree in Humanities/Social Sciences/Commerce may be awarded if a student completes 4 core papers each in two disciplines of choice along with 2 core papers each in two Languages from English, Bengali and

Hindi respectively, 2 papers each from a list of DSEs based on the two disciplines of choice selected above and 2 papers from the list of GEs, 2 papers in AECC and minimum 4 papers in SEC.

* Wherever there is a practical, there will be no tutorial and vice- versa.

The evaluation of the candidates shall be based on continuous assessment. The structure of evaluation shall be as follows:

- Each semester-assessment shall be divided into four (4) discrete components, viz. C1, C2, C3 and C4. The students are informed about the modalities of continuous assessment activities well in advance.

For B. A. & B. Com. (Hons. & Gen.) Courses, having no practical, distribution of 75 marks will be as follows:

- Class Attendance cum Internal Assessment: 20% of 75 marks = 15 marks of which 5 marks be reserved for class attendance (both theoretical + tutorial) in the following manner:

Attendance 50% & above but below 60% - 2 marks

Attendance 60% & above but below 75% - 3 marks

Attendance 75% & above but below 90% - 4 marks

Attendance 90% & above - 5 marks

and 10 marks be reserved for class test/assignment/seminar (theoretical - 5 & tutorial - 5).

- ii) In the Semester-end Examination of each course, Question Paper to be set for 60 marks, distribution of which may be as under:

- a) Answer 10 questions out of 15 carrying 2 marks each: $10 \times 2 = 20$

- b) Answer 4 questions out of 06 carrying 5 marks each: $4 \times 5 = 20$
- c) Answer 2 questions out of 4 carrying 10 marks each: $2 \times 10 = 20$

However, questions, carrying 05 or 10 marks, need not necessarily to be a single question.

For B. Sc. (Hons. & Gen.) Courses, having practical, distribution of 75 marks be as follows:

- Class Attendance cum Internal Assessment: 20% of 75 marks = 15 marks of which 5 marks be reserved for theoretical class attendance in the following manner:
 - Attendance 50% & above but below 60% - 2 marks
 - Attendance 60% & above but below 75% - 3 marks
 - Attendance 75% & above but below 90% - 4 marks
 - Attendance 90% & above - 5 marksand 10 marks be reserved for class test/assignment/seminar (theoretical - 5 & practical - 5).
- ii) 20 marks be allotted for Semester-end Practical Examination of each course, distribution of which may be as under:
 - a) Lab. Note Book: 5 Marks
 - b) Viva-voce: 5 Marks
 - c) Experiment: 10 marks Or, as may be decided by the concerned Board of Studies.
- iii) 40 marks be allotted for Semester-end Theoretical Examination of each course, distribution of which may be as under:
 - a) Answer 5 questions out of 8 carrying 2 marks each: $5 \times 2 = 10$
 - b) Answer 2 questions out of 4 carrying 5 marks each: $2 \times 5 = 10$
 - c) Answer 2 questions out of 4 carrying 10 marks each: $2 \times 10 = 20$However, questions, carrying 5 or 10 marks, need not necessarily to be a single question.

For B.A. & B.Com. (Hons. & Gen.) Courses, having practical distribution of 75 marks will be as under:

- a) i) In case of 'Fully Practical' based course, Class Attendance cum Internal Assessment: 20% of 75 marks = 15 marks of which 5 marks be reserved for practical class attendance in the following manner:

Attendance 50% & above but below 60% - 2 marks

Attendance 60% & above but below 75% - 3 marks

Attendance 75% & above but below 90% - 4 marks

Attendance 90% & above - 5 marks

and 10 marks be reserved for class test/assignment.

- 60 marks be allotted for Semester-end Practical Examination of each course, distribution of which may be as under:

Viva- voce: 10 Marks

Experiment: 50 Marks

- B) i) In case of a course, containing theory and practical, Class Attendance cum Internal Assessment: 20% of 75 marks = 15 marks of which 5 marks be reserved for theoretical class attendance in the following manner:

Attendance 50% & above but below 60% - 2 marks

Attendance 60% & above but below 75% - 3 marks

Attendance 75% & above but below 90% - 4 marks

Attendance 90% & above - 5 marks

and 10 marks be reserved for class test/assignment/seminar (theoretical - 5 & practical - 5).

- ii) 20 marks be allotted for Semester-end Practical Examination of each course, distribution of which may be as under:

Viva- voce: 05 Marks, Lab. Notebook - 05, Experiment: 15 marks

- iii) 40 marks be allotted for Semester-end Theoretical Examination of each course, distribution of which may be as under:

a) Answer 5 questions out of 8 carrying 2 marks each: $5 \times 2 = 10$

b) Answer 2 questions out of 4 carrying 5 marks each: $2 \times 5 = 10$

c) Answer 2 questions out of 4 carrying 10 marks each: $2 \times 10 = 20$

However, questions, carrying 5 or 10 marks, need not necessarily to be a single question.

7. In the Semester-end Examination of AECC of B.A./B.Sc./B. Com, carrying 2 credits (i.e. full marks 50), MCQs are to be set and OMR sheet are to be used. Under AECC, ENVS will be taught in the 1st Semester and Communicative Eng./MIL be taught in the 2nd Semester.
8. For B.A., B.Sc. & B.Com. (Hons. & Gen.) Courses, distribution of 50 marks (for each SEC) be as follows:
- i) Internal Assessment: 20% of 50 marks i.e. 10 marks be reserved for class test/assignment/seminar.
 - ii) 40 marks to be allotted for Semester-end Theoretical Examination of each course, distribution of which may be as under:
 - a) Answer 5 questions out of 8 carrying 2 marks each: $5 \times 2 = 10$
 - b) Answer 2 questions out of 4 carrying 5 marks each: $2 \times 5 = 10$
 - c) Answer 2 questions out of 4 carrying 10 marks each: $2 \times 10 = 20$
- However, questions, carrying 5 or 10 marks, need not necessarily to be a single question.
- * For B.Com. (Hons. & General) courses, guidelines from the University of Burdwan are followed regarding distribution of marks for SEC having practical.
- * For attendance, theory/practical guidelines from The University of Burdwan are followed.

COLLEGE GOVERNING BODY

President –	Prof. Sripati Mukhopadhyay
Secretary –	Dr. Swapan Kumar Pan, Principal
Government Representatives –	Prof. Rabin Gupta & Sri Jiban Choudhury
State Higher Education Council Representative -	Sri Kushal Mukherjee
University Representatives –	Prof. Sushanta Kumar Barik Dr. Rupashree Chatterjee
Teachers’ Representatives –	Dr. Bhola Nath Sarkar Sumantra Chanda
Non-teaching Representative -	Sri Uday Chowdhuri

**The students can contact the following teachers and non-teaching staff
in matters related with:**

DAY SECTION –

- Examination - : Prof. Monimala Mondal, Dr. Papita Dutta, Sri Kousik Sarkar & Sri Uday Choudhuri
- Identity Card - : Sri Sarat Kumar Sing & Sri Kanak Chongder
- Tuition fees - : Sri Kousik Sarkar & Sri Dipankar Mondal
- Admission - : Dr Kanika Saha, Ankit Kumar Bhagat, Dr. Bhola Nath Sarkar, Dr. Mita Roy, Prof. Ranjan Paul, Dr. Siddhartha Sadhu, Prof. Samiran Ray, Prof. Md Hasanujjaman, Dr. Manoj Das, Sri Brojendra Nath Adhikari & Sri Kousik Sarkar
- Stipend - : Dr. Bhola Nath Sarkar, Prof. Ranjan Paul, Prof. Saroj Kumar Sarkar, Sri Pratap Dutta & Sri Kanak Chongdar
- Library : Smt. Dipanwita Roy (Librarian) & Sri Krishnapada Roy (Librarian)
- Games & Sports : Dr. Manisha Mondal (Dept. of Physical Education)
- NSS : Prof. Moneswar Sarkar & Prof. Samiran Ray
- NCC : Sri Sanjoy Jyoti
- Multigym : Dr. Manisha Mondal & Sri Partha Sarathi Ghosh
- Kanyashree Club : Dr. Papita Dutta
- Student Credit Card : Prof. Aynul Haque & Dr. Sabina Begum
- Hostel matters : Boys' – Prof. Samiran Ray
Girls' – Dr. Maitrayi Roy Sar

MORNING SHIFT – TEACHER-IN-CHARGE – PROF. RANJAN PAUL

- Tuition fees - : Sri Subrata Majhi
- Examination, I. Card, Stipend & Admission - : Sri Basudeb Mukherjee, Sri Pratap Kumar Dutta & Sri Amitava Chakrabarti
- Library - : Sri Amitava Malik & Smt. Sutapa Mondal.

INTAKE CAPACITY (2021)

Accountancy Hons.	81	Mathematics Hons.	40
Bengali Hons.	81	Nutrition Hons.	25
Botany Hons.	29	Philosophy Hons.	81
Chemistry Hons.	32	Physics Hons.	37
Economics Hons.	25	Political Science Hons.	63
English Hons.	81	Sanskrit Hons.	81
Geography Hons.	32	Zoology Hons.	29
History Hons.	81	B.Sc. General (Day)	200
B.A. General (Day) with Physical Education-119, with Geography-52, with Music-50	727	B.A. General (Morning)	910
B.Com. General (Day)	200	Certificate Course in Yoga	30

* Availability of subjects for B.A. General course will be based on Merit and Intake Capacity of any particular subject.

Annexure –‘A’

Important Information Regarding the Online Admission in Under Graduate Programme – 2021

[Three Years Six Semester UG Programme under CBCS]

Important Notes for Applicants:

- Scanned Copy of Colour Photo (100 KB) and Signature (30 KB)
- Scanned Copies (100 KB each) – (1) Admit Card of Madhyamik/Equivalent Exam. showing date of birth, (2) Marksheet of Madhyamik/Equivalent Exam., (3) Mark sheet of Higher Secondary/Equivalent Exam, (4) School Leaving Certificate, (5) SC/ST/OBC-A/OBC-B/EWS* Certificate (if any) & (6) PwD Certificate (if any)
- Active E-mail ID
- Active Mobile Number, & the number will remain unchanged.

1. All students who have qualified their Higher Secondary / Equivalent examination in the years 2021, 2020, 2019 & 2018 from Boards/Councils recognized by the University of Burdwan are eligible to apply.
2. Applicants can do so only by filling up online forms (vide G.O. No. RC/UG-Perm/Adm/2 dt. 23.07.2021) available at the College website (www.guskaramahavidyalaya.org, www.gushkaramahavidyalaya.ac.in & www.gushkaramahavidyalaya.in). A registered student of Gushkara Mahavidyalaya will get the opportunity for admission in this college - **maximum two times.**
3. Registration Fee : Nil
Separate application forms have to be filled up for the **Day Section** and **Morning Shift.**
4. Registration fees for the aforementioned Programmes/Courses have to be paid online (Debit Card/Credit Card/Net Banking).

5. All applicants are requested to carefully read the College Prospectus – 2021 available on the College website before filling up the application forms.
6. Applicants for the Honours Programme (available only in the Day Section) have the choice to apply for a maximum of 3 Honours subjects as Core Course. Additionally, they can apply for 1 General Programme.
7. Merit Lists for all General and Honours programmes will be prepared on the basis of marks obtained in the best (in terms of marks obtained) 5 subjects, excluding marks obtained in **Compulsory** Environmental Studies/Science/Education etc. However, if the same subjects are **Compulsory Elective / Optional Elective** then marks obtained in them will be considered for preparation of Merit Lists.
8. (a) Students who have qualified their Higher Secondary / Equivalent examination with a minimum of 45% marks in aggregate (including at least one Language subject) are deemed to be eligible to apply for Arts General Programme in the Day Section.
(b) Students who have qualified their Higher Secondary / Equivalent examination with at least one Language subject are eligible to apply for Arts General Programme in the Morning Shift.
9. (a) Applicants for General Programme who wish to have Geography as a Core Course (only available in the Day Section) must have qualifying marks in Theory and Practical separately in the said subject in Higher Secondary / Equivalent examination to be deemed eligible.

(b) Applicants for General Programme who wish to have Physical Education as a Core Course (only available in the Day Section) must have qualifying marks in the said subject in the Higher Secondary / Equivalent examination and/or have a minimum of one certificate of participation in Sub-Division/District/State/National-level sports event to be deemed eligible.
10. (a) Applicants to B. Sc. General (only available in the Day Section) must obtain qualifying marks (in both theory and practical separately) in all the subjects, including Chemistry, they wish to opt for as a Core Course.

(b) Students who have qualified their Higher Secondary / Equivalent examination with at least one Language subject are eligible to apply for B.Com. General Programme (Only available in the Day Section).
11. Admission will be according to the position of the applicant in the Merit List. Filling up of Application Form does not ensure admission.
12. Eligibility Criteria for Application to the Honours Programme in Arts, Commerce and Science.

(a) For Arts Honours Programme:

- i. Applicants who have obtained a minimum of 45% aggregate marks in a maximum of 5 subjects (including at least 1 Language subject) in the Higher Secondary / Equivalent examination will be deemed eligible.
- ii. Applicants for any Honours course must also obtain minimum of 45% marks in the Higher Secondary / Equivalent examination.
- iii. Those who are applying for History, Philosophy or Political Science can do so even if they do not have the subject applied for at the Higher Secondary / Equivalent level. In such a case, the highest marks obtained from among the Language subjects of the applicant would be considered, provided that the said marks is not less than 45%.
- iv. Applicants for Geography must obtain a minimum of 45% marks in Higher Secondary / Equivalent examination in Geography (qualifying marks in theory & practical separately).
- v. Applicants for Economics have to obtain a minimum of 45% of marks in the said subject and qualifying marks in Mathematics. Those who do not have Economics at the Higher Secondary / Equivalent level can also apply provided they obtain a minimum of 45% marks in Mathematics in the Higher Secondary / Equivalent examination.

(b) For Science Honours Programme

- i. Applicants who have obtained a minimum of 45% aggregate marks in a maximum of 5 subjects (including at least 1 Language subject) in the Higher Secondary / Equivalent examination will be deemed eligible.
- ii. Applicants must also obtain a minimum of 45% marks (with qualifying marks in theory and practical separately) in Higher Secondary / Equivalent examination in the subject they are applying for.
- iii. All applicants must obtain qualifying marks in theory and practical separately in Chemistry.
- iv. Those applying for Chemistry and Physics must obtain a minimum of 40% marks in the Higher Secondary / Equivalent examination in Mathematics to be deemed eligible.
- v. Those applying for Chemistry and Mathematics must obtain qualifying marks in Physics (in theory and practical separately) in the Higher Secondary / Equivalent examination to be deemed eligible.
- vi. Applicants having Nutrition at the Higher Secondary / Equivalent examination must obtain a minimum of 45% in Nutrition. Additionally, they must also obtain qualifying marks in Chemistry (in both theory and

practical separately) at the Higher Secondary / Equivalent examination to be deemed eligible.

- vii. Those who are applying for Nutrition can do so even if they do not have the said subject, provided they have obtained a minimum of 45% marks in Biological Science/Botany/Zoology (with qualifying marks in both theory and practical separately) in the Higher Secondary / Equivalent examination.

(c) For Commerce Honours Programme

- i. Applicants who have obtained a minimum of 45% aggregate marks in a maximum of 5 subjects including at least 1 Language subject in the Higher Secondary / Equivalent examination will be deemed eligible.
- ii. Applicants must also obtain a minimum of 45% marks in the Higher Secondary / Equivalent examination in Accountancy to be deemed eligible.

- (d)** Applicants who have qualified from a recognized Board / Council (See Pt. 1) with 4 subjects, including 1 Language are eligible for admission into General or Honours Programme provided they fulfill the conditions as laid down for such in specific Programme/Subjects/Courses. (See points - 7-11 & 13)

(e) Applicants from Vocational Courses:

- i. Applicants who have qualified their Higher Secondary / Equivalent examination with vocational course are only eligible to apply for General Programme.
- ii. Applicants for General Programme in the Day Section have to obtain a minimum of 65% in aggregate marks in Higher Secondary/Equivalent examination for them to be deemed eligible. Those who have qualified but obtained less than 65% in aggregate can only apply for Arts General Programme in the Morning Section.
- iii. Applicants for Science General have to obtain 65% marks in aggregate with qualifying marks in Chemistry, Mathematics and Physics at the Higher Secondary/Equivalent level to be deemed eligible. Those applying for subjects with practical must obtain qualifying marks in both theory and practical to be deemed eligible.
- iv. Applicants for Commerce General have to obtain 65% in aggregate with qualifying marks in Mathematics at the Higher Secondary/Equivalent level to be deemed eligible.

13. **On the day of the commencement of the classes admitted students have to produce print copy of their ONLINE APPLICATION FORM & original and photocopy of the following documents for verification:**

- (a) Admit Card of Madhyamik / Equivalent examination as proof of date of birth.
- (b) Admit Card and Mark sheet of Higher Secondary/Equivalent examination.
- (c) School Leaving Certificate from the last attended school/institution.
- (d) OBC-A/OBC-B/SC/ST/PwD Certificate(s) provided by the relevant issuing authority of the Govt. of West Bengal.
- (e) Certificate(s) of participation in Sub-Division/District/State/National-level Sports event.

14. All applicants are requested to be duly diligent when filling up the application forms. They are also advised to check the information provided by them carefully before submission of the application form. **Application Forms with incorrect information are liable to be rejected and the applicant's admission cancelled without any refund.**

15. Online payment of the fees should be timely. Applicants who submit the online fees after the prescribed period for such will have their applications rejected.

16. Entire admission fee including all charges will be refunded on account of cancellation upto 31/10/2021. Thereafter upto 31/12/2021 the student will be refunded in full after deducting Rs.1000 as processing fee.

Photo Gallery



Main Building of the College



Dr. Swapan Kumar Pan, Principal, Gushkara Mahavidyalaya



NAAC Certificate of the College



Bi-Centennial celebration of Pandit Iswar Chandra



Observance of Sampriti Saptaha



International Mother Language Day



Teachers' Day Celebration